2016 Payroll Schedule & Holiday Calendar

2016 PAYDAY SCHEDULE

Inclusive Dates	Pay Day
01/01 – 01/31	JANUARY 29
02/01 – 03/01	MARCH 1
03/02 – 03/31	MARCH 31
04/01 – 04/30	APRIL 29
05/01 – 05/31	MAY 31
06/01 – 06/30	JUNE 30
07/01 – 08/01	AUGUST 1
08/02 – 08/31	AUGUST 31
09/01 – 09/30	SEPTEMBER 30
10/01 – 10/31	OCTOBER 31
11/01 – 11/30	NOVEMBER 30
12/01 – 12/31	DECEMBER 30

Direct Deposit Posting Date

2016 Pay Period	Posting Date
JANUARY	FEBRUARY 1
FEBRUARY	MARCH 2
MARCH	APRIL 1
APRIL	MAY 2
MAY	JUNE 1
JUNE	JULY 1
JULY	AUGUST 2
AUGUST	SEPTEMBER 1
SEPTEMBER	OCTOBER 3
OCTOBER	NOVEMBER 1
NOVEMBER	DECEMBER 1
DECEMBER	JANUARY 3, 2017

STUDENT/HOURLY PAYDAY

2016 Pay Period	Payday
January	February 15
February	March 15
March	April 15
April	May 16
May	June 15
June	July 15
July	August 15
August	September 15
September	October 14
October	November 15
November	December 15
December	January 16, 2017

2016 HOLIDAY SCHEDULE

January 1	New Year's Day Friday
January 18	Martin Luther King, Jr. Day Monday
March 31	Cesar Chavez Day Thursday
May 30	Memorial Day Monday
July 4	Independence Day Monday
September 5	Labor Day Monday
November 11	Veteran's Day Friday
November 24	Thanksgiving Day Thursday
November 25	Holiday Friday (move Washington's B'day)
December 26	Christmas Day observed Monday
December 27	Holiday Tuesday (move Columbus Day)
December 28	Holiday Wednesday (move Lincoln's B'day)
December 29	Holiday Thursday (move Admissions Day)
December 30	**CAMPUS CLOSED**

Note: If the Governor authorizes holiday informal time off, it may be scheduled on the last working day before Winter Break. The 4 hours Governor's informal time off is combined with the non-exempt employee's available leave credits. The Governor's informal time may not be used on campus closure days.