**ABC Event Company Ltd.**

###### EVENT PRODUCTION SCHEDULE

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| **Name of Event: Production Schedule** | |
| **Date/Time** | **Details** |
| **Thursday, May 27** |  |
|  |  |
| 7:30 pm–12:00 am | Load-in at hotel:  7:30 pm—Staging company  8:00 pm—Lighting company  8:30 pm—Audio company  9:00 pm—LED screen company  9:30 pm—Décor designer  Simultaneous stage construction, cable runs, rigging for truss, spiking drape positions, rigging hanging lanterns |
|  | Hotel to have Genie lift ready at 7:30 pm. Power hookup to be ready by 10:00 pm |
|  | TD to supervise until 11:00 pm |
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